



Jimmy Phelps
Superintendent

WASHAKIE COUNTY SCHOOL DISTRICT #2
March 2018

Russell Budmayr
Principal

Principal's Corner

Hi Folks,

Wow! We're already into March. Days are longer, sun's a little warmer, and I don't seem to be shoveling my driveway as often. Don't tell her I said this, but I think my wife's mood increases or decreases in direct proportionality to the outside temperature.

Towards the end of March, we will begin MAP testing. This is for all K-11 students. They took the MAP assessment at the beginning of the year; now we will be able to measure their growth in math, reading, and science. I confidently predict positive results.

Then, sometime around the middle of April, our students will take the WY-TOPP assessment. This is the new/different state test that replaces PAWS. This assessment is unique to Wyoming; therefore, we will use it to compare ourselves to the other 47 districts in our state. My own personal goal is to have all of our students test proficient (grade-level) or above and collectively be in the top 15% of all students tested (either state or nationally).

I would like to reiterate that any form of bullying in our school will not be tolerated - zero tolerance! Therefore, it is incumbent upon you and your child to feel comfortable reporting it and having confidence that it will be addressed immediately. I know our teachers are

watching closely, but they can't see or hear everything. So please report to us any concerns.

The year continues to fly by. I continue to believe that is a good sign: I have found that when things are going well, time passes quickly; but if it's a tough year, the year tend to be a little long.

Just a reminder that the end of the 3rd quarter is March 12th. Parent/teacher conferences will be held March 15th and there will be no school on March 16th.

There will be a teacher in-service March 19th followed by Easter vacation beginning March 30th through April 2nd. No school for students April 3rd as it will be a teacher in-service day.

I think that about covers it. I would like to thank all of our basketball players for a good year. If you judge success by persevering, not giving up, and making your school proud, I would say it was definitely a successful season.

By the way, track season will be starting in a couple weeks. If you have some "couch potatoes" that may be a little bored and could use some physical activity, boy do I have a solution!

Here's hoping for some melting snow,
Mr. Budmayr



C.S.O. Book Fair is Thursday, March 15th from 7:30AM to 6:00PM at the school cafeteria. Please mark your calendar and plan to attend.

The income from the fair is used to reward a scholarship to a graduating senior from Ten Sleep School. We receive books for all ages and interests.

Set up for the Book Fair is Wednesday, March 14th starting at 3:30PM in the school cafeteria. If you can help with the book fair, please call Dani at 366-2571.

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Parent Note

A focus on fitness helps your child perform better on tests

Studies of elementary-age children have shown that the more fit they are, the better they do in school. Fit children have more brain power than their less active classmates. They tend to have greater attention and memory skills. They also tend to complete tasks faster and make fewer errors.

While your child's fitness should be a year-round concern, she can do some things to boost her fitness level on test days. Encourage her to:

- Get a good night's sleep before the test. Staying up all night studying increases anxiety, which interferes with clear thinking.
- A breakfast that is high in fiber and relatively low in sugar can give your child just the right start to her day. A whole-grain bagel and a banana is an easy breakfast option.
- Relax. If your child is too nervous, she'll forget what she knows.
- Wear comfortable clothes. Pants shouldn't be so tight they keep your child from breathing fully.
- Drink plenty of water. This is another way to keep her brain alert.

Don't forget to give your child a big hug on test day. This will increase her sense of well-being and energy.

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Three ways you can support your middle schooler's education

When your child was younger, you may have volunteered in his class, hovered as he did his homework each night and forged close ties with his school. But now that he's growing and changing, your approach to school involvement needs to change, too.

Studies show that middle schoolers benefit from parents being involved in their schooling.

Research suggests three effective things parents can do:

1. **Communicate expectations.** Simply telling your child that you expect him to work hard and be successful in school can be a powerful motivator.
2. **Expand on what's being taught.** Encouraging your child to take what he's learning in school (such as math) and apply it to his everyday life (such as sticking to a shopping budget) can help him see why education matters.
3. **Talk about the future.** Does your child want to be an architect or a fashion designer? Help him investigate the education and training necessary to prepare for careers that interest him. Remind your middle schooler that a solid education is his ticket to achieving any goal.

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Discuss five different styles of decision-making with your teen

You know that your teen's decision-making skills will get better as she gains more experience. But did you know that she may make decisions in a different manner than you do? Have a discussion about the five different styles of decision-making. Are you:

1. **Decisive?** People often act quickly and base their decisions on information that is immediately available. They rarely change their minds.
2. **Flexible decision makers** act on limited information. If their first solution to a problem doesn't work, they will switch to another one. And they will reevaluate as more information is available.
3. **Hierarchical?** These types of decision makers collect as much information as they can before making a decision and tend to stick with their decision.
4. **Integrative people** collect and evaluate a lot of information, but realize there are many solutions that could work for the problem. They test each idea, imagining the outcome.
5. **Systemic people** collect as much information as possible and come up with as many solutions as possible. They then rank the solutions from best to worst.

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Board Briefs

Washakie County School District #2 School Board Minutes January 8, 2018

The regular meeting of the Washakie County SD #2 Board of Trustees was called to order at 7:00 p.m. by Chairperson Tessia Greet. Present were board members Tessia Greet, Chuck Powell, Terril Mills, Jared Lyman and Jane Thurston. Also present were Superintendent Jimmy Phelps, Principal Russell Budmayr, Business Manager Janet Collen and Administrative Assistant Neysha Lyman.

Pledge of Allegiance was led by Chairperson Tessia Greet.

Adopt Agenda: Jane Thurston made a motion to approve the amended agenda with the addition under Business Discussion items of Letter F – Executive Session – Personnel Extended Leave Request. Seconded by Jared Lyman. Motion carried 5-0.

Guests and Patron Comments:

Reports and Recognition:

Business (Consent Agenda Items): Principal Report: Included in the packet. Superintendent Report: Included in the packet. Terril Mills made a motion to approve the consent agenda. Seconded by Chuck Powell. Motion carried 5-0. Minutes of the Regular Meeting on December 11, 2017 were approved. Board members received copies of the statements and bills for review. Authorization to pay the following vouchers: General Fund warrants #20862-20932 in the amount of \$222,978.53; Federal Fund warrants #3840-3843 in the amount of \$9,410.65; Major Maintenance Fund warrants #1232-1233 in the amount of \$23,217.00; Hot Lunch Fund warrants #1426-1431 in the amount of \$9,195.12; Teacherage Fund warrants #1457-1458 in the amount of \$241.00; Activity Fund warrants #2671-2674 in the amount of \$4,376.32. Approved CD Renewal. Approved Student Work Release Request.

Business (Discussion/Action Agenda Items):

School Calendar Options: Calendar options from the calendar committee were given to the board to review for the February board meeting. They are recommending option D. **Update Concealed Carry By Employees Committee:** Mr. Phelps gave an update to the board that the committee hopes to have a policy to them for the February board meeting and give time at the board meeting for public input. **Second Reading Staff Sexual Harassment Policy – Policy 2.25, 3.61, and 4.29:** Jared Lyman moved to approve the second reading of Policy 2.25, 3.61, and 4.29 as presented on second reading. Seconded by Jane Thurston. Motion carried 5-0. **Second Reading Student Sexual Harassment Policy – Policy 5.49:** Jared Lyman moved to approve on second reading policy 5.49 as presented on second reading. Seconded by Chuck Powell. Motion carried 5-0. **Second Reading Chaperones of Out-of-district Activities Policy – Policy 6.12 and 7.12:** Jared Lyman made a motion to approve on second reading Policy 6.12 and 7.12 as presented on second reading. Seconded by Chuck Powell. Motion carried 5-0. **Executive Session:** Chuck Powell moved to go into Executive Session at 7:08 p.m. for personnel request of extended leave. Seconded by Janet Thurston. Motion carried 5-0. The board reconvened at 7:22 p.m. Chuck Powell moved to approve the Executive Session Minutes as read in Executive Session. Seconded by Terril Mills. Motion carried 5-0. Chuck Powell moved to approve that for the remainder of this school year that Dave Egger is permitted to take all leave days allowed per our extended leave policy. Seconded by Terril Mills. Motion carried 5-0.

Meeting Was Adjourned Meeting adjourned at 7.23 p.m. by Chairperson Tessia Greet.

February Board Agenda Items: Set Date for Budget Work Session if Needed. Budget Review. Major Maintenance Projects. Superintendent Contract. Superintendent and Board Evaluation. School Calendar.

School Lunches

Student meals are \$2.00 for K-6, \$2.50 for 7-12 and extra milk is \$.25. March costs for K-6 will be \$38.00, 7-12 will be \$47.50. By state law, the school cannot extend credit.

Breakfast tickets are available in the lunchroom for students wishing to purchase breakfast items. Cookies are \$.50 and the other items are \$.25.

Pizza Pizza!

The Little Caesars Pizza Kit Fundraiser has begun and the freshmen class will be selling to earn money for the 2020 Prom and senior trip.

Next year this fundraiser will be returned to the sixth and seventh grades for their Teton Science School experience.

Please contact any member of the freshman class to order your pizza kits or cookie dough. Orders are due Wednesday, March 7th and payment is due at the time of order. Please make checks payable to Ten Sleep School. You may also order online at PizzaKit.com.

Click on Products, Order Pizza Kits

Select Ship My Order to the Group

Enter Fundraiser ID # (347671)

Select "Supporter" to purchase by credit card.

Please be sure to not duplicate your order by writing it on a pizza kit form. Orders will be delivered Thursday, March 22nd.

The class of 2021 will earn \$6.00 for every kit sold. Thank you, CSO for sharing this great opportunity.

Library Corner

The Library would like to thank the students, teachers and community members for being so understanding and flexible as we work through the renovation. We are pleased to tell you that the plastic covers are off the shelves. Carpeting is going down and lights are on, and we will be moving towards shelf placement in the near future. Please be patient as all our books find a new parking place in the library!

Our After the Bell program is continuing after school. If you have a special talent or program you would like to share with children during this program contact Carol Greet or Veronica Risch. Friends of the Library meet every third Wednesday at 11:00AM with a carry-in luncheon and meeting. Please feel free to drop in and learn more about serving your community through this giving organization. Are you at work or school during this time? Give us your email and we will keep you up to speed with notices and volunteer opportunities when we need some extra hands!

The Ten Sleep Branch Library is open 8:00AM to 5:00PM Monday through Friday and Saturday 9:00AM to 1:00PM during the school year. Story Time for preschool children is every Thursday at 10:00AM with Jessica Jackson.

The Library has the ability to fax, copy and scan, although some charges do apply. We do have wireless capability 24 hours per day and public computers are available during business hours for 30 minute time limits. Check out our website www.washakiecountylibrary.com and like us on Facebook!

Counseling Services

Mark Russler, Licensed Clinical Social Worker, and Executive Director at Cloud Peak Counseling Service in Worland, provides mental health and substance abuse counseling for children, adolescents and families at Ten Sleep School. Mr. Russler is available on site every Tuesday during the school year.

For the past 29 years, Mr. Russler has provided counseling to children, adolescents, and adults and the last 7 years has been available in Ten Sleep. He has treated all types of child, adolescent and adult disorders from abuse and trauma to depression, anxiety, ADHD (Attention Deficit Hyperactivity Disorder), and Autism as well as emotional problems from divorces, deaths of loved ones or living with people who have substance abuse problems.

If you would like to visit with Mr. Russler, contact the school and request an appointment. Services are affordable, based on a sliding fee scale and ability to pay so that everyone can be seen.

Cooper Takes State

Sophomore Zayne Cooper is also a state champion. Congratulations on your well deserved 100 yard freestyle win! Zayne also took home the honors of All State and All Conference. Other achievements include 2nd place in the 200 yard freestyle and taking 4th in the 200 medley relay.

Nurse's Corner

Wyoming Health Fairs coming to Ten Sleep

It's March!

Start your month off right by marching over for a wellness screening offered by Wyoming Health Fairs (WHF). Wellness screenings will take place in Ten Sleep at the Senior Center Friday, March 9th from 7:00 to 9:00AM. WHF will also be in Worland Saturday, March 10th at the Worland Community Complex from 7:00 to 9:00AM.

School employees and spouses on the WSBAIT insurance plan are encouraged to attend the health fair screening at Ten Sleep School Thursday, March 8th from 7:00 to 10:00AM. The community is also welcome.

If you have never been to a wellness screening, please consider this event as a great opportunity to learn your "numbers" and begin your wellness journey. Those who have participated know that a health screening is a very useful tool in monitoring, and maintaining a healthy lifestyle.

WHF offers a variety of screenings including Blood Pressure, Body Fat Percent, take home ColoCareKit, as well as several different blood draw screenings. A 12 hour fast is recommended prior to blood draw unless you are Diabetic. Please drink plenty of water and take medications as usual.

For more information visit the WHF website at www.wyominghealthfairs.com.



Board Firearms Policy

WCSD#2 Board of Trustees will continue their discussion of the Firearms: Personnel Authorized To Carry Policy at its regular March meeting scheduled for Monday, March 12th at 7:00PM. The public is invited to attend this important meeting as this proposed policy is being deliberated.

Counselor Corner

GEAR UP WYOMING at www.uwyo.edu/gearup/ Gaining Early Awareness and Readiness for undergraduate programs (**GEAR UP**) is a federally-funded, statewide grant in Wyoming that provides services to 2,000 7th-12th grade, income-eligible students each year. The goal of GEAR UP is to increase the number of eligible students who are prepared to enter and succeed in postsecondary education by:

- providing academic support, college preparation, and family services through GEAR UP offices located in each of the seven community colleges in Wyoming.
- Providing educator training and school improvement initiatives.

Ten Sleep is fortunate to offer this service as we work in conjunction with the office at Northwest College in Powell. If you would like more information, please contact Chawna Wiechmann at Ten Sleep Schools.

Random Acts of Kindness week was a success. The school had a few different activities going along with our weekly lessons. We had discussions about kindness, brainstormed various acts of kindness, shared stories, wrote letters and read books. Perhaps some parents were on the receiving end of an act of kindness. Just because the week is over, doesn't mean that students/staff will end their acts of kindness. The idea was to really notice those around you and think on how anyone can help and give more. Kindness will continue to be a theme throughout weekly lessons.

Swimming Lessons

Swimming Lessons for Kindergarten and First Grade will start Monday, March 26th. We will leave the school at 11:30AM and return before 3:15PM. Some things to keep in mind to bring are:

Swimming Suit & Towel

Shower Toiletries

Hair tie (girls)

Stocking Hat (cover wet head in the cold or wind)

Goggles (optional) & Snacks

Permission slips will be sent out and further information about grades 2-6 will come at a later date.

Mrs. Erickson's Room

The Explore Engineering Program through the University of Wyoming is an opportunity for third-grade classrooms throughout Wyoming to bring engineering to life by partnering with professional engineers to engage in a hands-on activity. As part of this program and to celebrate Engineers Week (February 18-24), Justin and Jodi Smith visited Mrs. Erickson's classroom and led an activity making "mint cars".

The activity took about one hour and was led by the Smiths with supplies provided by the University of Wyoming. The goal of this program was to bring engineering to life for the students and inspire innovative thinking and design! There was a record number of participants statewide in this activity this year with 3,333 third graders, 182 classrooms, and over 130 professional engineers.

Many thanks to the University of Wyoming College of Engineering and thanks also to Justin and Jodi Smith! A great time was had by all!



The Pioneer Way: Learning to Live Our Dreams

Mrs. Hampton's class recently visited the skating rink at Medicine Lodge at Hyattville. The rink and skates are available daily. Lighting for night time skating is also available.



Interview with Mrs. Rice

Mrs. Rice is a substitute at Ten Sleep School. Her favorite event so far this school year was the homecoming pictures. If she could do anything in the world she would want to be a heart surgeon and have nothing but successful surgeries. Mrs. Rice's favorite animal is a koala, and her favorite sport is basketball. She likes to teach the students because she find it enjoyable. Her favorite book is called Wonder, and her favorite word is hello.

Athlete training was her favorite class in high school. Her least favorite was math.

She chose to be a substitute because the schedule is flexible and she is involved with the students and the hub of the community. She doesn't have a favorite superhero, and her least favorite color is black. We asked her if she would want to substitute at any other school and she replied that she wouldn't. The last question we asked her was what her least favorite technological device is and she replied the smartphone.

Ten Sleep School

PO Box 105

Ten Sleep, WY 82442

Phone: 307-366-2223

Fax: 307-366-2304

www.wsh2.k12.wy.us:



Ten Sleep School
Supporting Success

RECYCLE DRIVE

WHEN

MARCH 3rd 2018

12pm-3pm

WHERE

TEN SLEEP TRANSFER STATION

(LANDFILL)

EMAIL ADDRESS

renewyrecycling@gmail.com

**YOU CAN ALSO FOLLOW US ON FACEBOOK
@ RENEW YOU RECYCLING OF TEN SLEEP**



RECYCLE ITEMS

*PLASTICS #1 & 2

* PLASTICS #3,4,5,6,& 7

*STEEL CANS

*NEWSPAPER &

MAGAZINES

*PLASTIC BAGS & FILMS

*PAPERBOARD & BAGS

*ALUMINUM CANS

DRIVE SUPPORT

*TEN SLEEP FFA

*WASHAKIE COUNTY
CONSERVATION DISTRICT

*TEN SLEEP TRANSFER
STATION

*TOWN OF TEN SLEEP

*RENEW U RECYCLING
VOLUNTEERS

Washakie County School District #2 March 2018

		Events					
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
25		26 Wrestling Practice 6:00PM	27 <small>TODAY</small>	28	1 HS Basketball State at Casper	2 HS Basketball State at Casper Red Friday Class Schedule	3 HS Basketball State at Casper
4		5 Wrestling Practice 4H Potluck Dinner 6 pm in the Cafeteria 6 PM – 8 PM	6	7	8 Health Fair blood draw 7:00 to 10:00AM Wrestling Practice	9 Blue Friday Class Schedule	10
11	12 End of 3rd Quarter School Board Meeting 7:00PM	13 Start of 4th Quarter Wrestling Practice	14 Yearbook Sales at Worland	15	16 CSO Book Fair 7:30AM to 6:30PM Early Release 12:55, Parent Teacher Conference 1:30-6:00 Red Friday Class Schedule Wrestling Practice	17 No School	18 Alumni Game 7:00PM
18	19 Teacher Work Day- No School	20 ACT Testing Wrestling Practice		21	22 Wrestling Practice	23 Blue Friday Class Schedule Talent Contest 7PM Ten Sleep Student Council Blood Drive	24
25	26 Swimming Lessons Grades K- 1 1 PM – 2 PM	27 Wrestling Practice Swimming Lessons Grades K-1 1 PM – 2 PM	28 Swimming Lessons Grades K- 1 1 PM – 2 PM	29	30 Wrestling Practice Swimming Lessons Grades K-1 1 PM – 2 PM	31 Spring Break	32 Spring Break



Ten Sleep School March 2018 Lunch Menu

Monday	Tuesday	Wednesday	Thursday	Friday
<p>This institution is an equal opportunity employer</p>			<p>1 Salisbury Steak Mashed Potatoes, Gravy Broccoli or Spinach Hot Rolls Apples Milk</p>	<p>2 Pizza Lettuce Salad Cottage Cheese Pineapple Milk</p>
<p>5 Chicken Strips Egg Rolls Stir Fry Veggies Pears Milk</p>	<p>6 Chicken Noodles Peas Hot Rolls Oranges Milk</p>	<p>7 Hoagies Kwik Koat Fries Capri Veggies Grapes Milk</p>	<p>8 Chicken Fried Steak Mashed Potatoes, Gravy Corn Hot Rolls Mandarin Orange s Milk</p>	<p>9 Burritos Spanish Rice Lettuce Salad Peaches Milk</p>
<p>12 French Toast Stix Sausage Links Hashbrowns Egg Patties Apples Milk</p>	<p>13 Chicken Quesadillas Lettuce Salad Black Beans Peaches Milk</p>	<p>14 Hamburger Deluxe Twister Fries Peas n Carrots Pears Milk</p>	<p>15 Corn Dogs Mac n Cheese Green Beans Apples Donuts Milk</p>	<p>16 No School</p>
<p>19 No School</p>	<p>20 Spaghetti Bread Stix Lettuce Salad Mixed Fruit Milk</p>	<p>21 French Dip Sandwich Crinkle Cut Fries Country Trio Grapes Milk</p>	<p>22 Tacos Refried Beans Lettuce Salad Peaches Milk</p>	<p>23 Chicken Nuggets Chicken Rice Peas Hot Rolls Mandarin Oranges Milk</p>
<p>26 Sausage Biscuit Hashbrowns Veggie Sticks Oranges Milk</p>	<p>27 Baked Potato Bar Broccoli & Cheese, Ham & Cheese, Chili Peanut Butter Sandwich Pears Milk</p>	<p>28 Chicken Patties Mashed Potatoes, Gravy Green Beans Hot Rolls Peaches Milk</p>	<p>29 Turkey Wraps Baked Beans Chips Broccoli Normandy Apples Milk</p>	<p>30 No School</p>



Talent Show

Friday, March 23rd 7:00 PM

People's Choice Awards

First Prize \$50

Second Prize \$25

Third Prize \$10

Tryouts: Thursday, March 15th

1:00 PM Music Room

Kid CARE

CHILDREN'S HEALTH INSURANCE PROGRAM



Apply Today

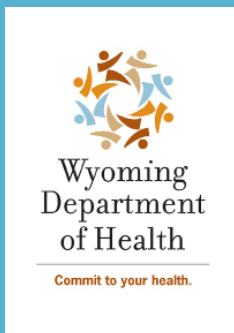
Call 1-855-294-2127

TTY/TDD
1-855-329-5204

Apply Online
www.wesystem.wyo.gov

For more information,
visit health.wyo.gov/chip

E-mail
kidcarechip@wyo.gov



Health Coverage for Kids and Teens

Moms and Dads! If you're a working parent living in Wyoming, your kids may be eligible for Kid Care CHIP.

Coverage

- Regular check-ups
- Immunizations
- Dentist visits
- Hospital care
- Mental health services
- Prescriptions and more

Cost

- Free preventive services and immunizations
- \$5 co-pay or \$10 co-pay depending on income level
- No co-pay for verified Native Americans
- No deductibles

Who Qualifies?

- Children and teens under 19 years old
- Wyoming residents
- US citizen, qualified non-citizen or lawful permanent resident residing in the US for at least 5 years
- Uninsured for 30 days or more (with some exceptions)

Income Requirements

Family size	Monthly Gross Income Limit
1	\$2024
2	\$2744
3	\$3464
4	\$4184
5	\$4904
6	\$5624
7	\$6344
8	\$7064
Each additional person	\$720

If your household income is within 5% of these limits, please apply. You may be eligible.

Ten Sleep School Class of 2021 Presents....

Our Little Caesars® Pizza Kit Fundraiser!



It's **Pizza!Pizza!**® time! Time for you, your friends, and your family to get your Little Caesars® Pizza Kits! Have them on hand for quick dinners, parties or entertaining! Buy several Kits and stock your freezers! We are asking everyone to sell **10 Kits** to reach our goal. Thanks!

*****We are earning money for prom and our senior trip.*****

To submit your order:

1. **Turn in your completed order form and payment to your fundraising chairperson:**
Collect payment at the time you take orders. Please make checks payable to **Ten Sleep School**. Fill out the top portion of your order form with your name and the best contact phone number (cell phones preferred).

OR

2. **Pay for your order at PizzaKit.com.** You will have the option to pay via credit card for your entire brochure order, or just for your personal purchase.

Place your orders online and pay by credit card.



- Go to PizzaKit.com
- Click on **Products, then Order Pizza Kits**
- Select **Ship My Order to the Group**
- Enter **Fundraiser ID # (347671)**
- Select **"Seller"** to pay for your entire brochure order or select **"Supporter"** to only pay for the Kits you personally wish to purchase.
- **Do not submit online orders on any order form you turn in to your chairperson.**

When: Wednesday 3/7/2018

Order form and payment due.
Be sure your order form is correctly tallied!
Double check all rows and columns.
Late orders will **NOT** be accepted.

Thursday 3/22/2018

(Right After School) Pick Up of Pizza Kits.

Where: Pickup will be **by the music room of Ten Sleep School** . Pick up your Pizza Kits as soon as possible.

We will not be responsible for any Kits remaining as we do not have storage!
Remember if the products thaw, they can be refrozen.

Questions: Please feel free to call **Karen Loveland** at **812-655-3762** or email at Karen.loveland@wsh2.k12.wy.us with any questions.

Thank you for your support and participation!

Looking for fundraising for your group?
We would love to help you! Call us at 888-452-5487 for details!



STANDARD™ RESPONSE PROTOCOL

STUDENT SAFETY

A critical ingredient in the safe school recipe is the classroom response to an incident at school. Weather events, fire, accidents, intruders and other threats to student safety are scenarios that are planned and trained for by students, teachers, staff and administration.

SRP

Our school is expanding the safety program to include the Standard Response Protocol (SRP). The SRP is based on these four actions. Lockout, Lockdown, Evacuate and Shelter. In the event of an emergency, the action and appropriate direction will be called on the PA.

LOCKOUT - "Secure the Perimeter"

LOCKDOWN - "Locks, Lights, Out of Sight"

EVACUATE - "To the Announced Location"

SHELTER - "For a Hazard Using a Safety Strategy"

TRAINING

Please take a moment to review these actions. Students and staff will be trained and the school will drill these actions over the course of the school year. More information can be found at <http://iloveuguy.org>



LOCKOUT SECURE THE PERIMETER

Lockout is called when there is a threat or hazard outside of the school building.

STUDENTS:

- Return to inside of building
- Do business as usual

TEACHERS

- Recover students and staff from outside building
- Increased situational awareness
- Do business as usual
- Take roll, account for students



LOCKDOWN LOCKS, LIGHTS, OUT OF SIGHT

Lockdown is called when there is a threat or hazard inside the school building.

STUDENTS:

- Move away from sight
- Maintain silence

TEACHERS:

- Lock classroom door
- Lights out
- Move away from sight
- Maintain silence
- Wait for First Responders to open door
- Take roll, account for students



EVACUATE TO A LOCATION

Evacuate is called to move students and staff from one location to another.

STUDENTS:

- Bring your phone
- Leave your stuff behind
- Form a single file line
- Show your hands
- Be prepared for alternatives during response.

TEACHERS:

- Grab roll sheet if possible
- Lead students to Evacuation Location
- Take roll, account for students



SHELTER FOR A HAZARD USING SAFETY STRATEGY

Shelter is called when the need for personal protection is necessary.

SAMPLE HAZARDS:

- Tornado
- Hazmat

SAMPLE SAFETY STRATEGIES:

- Evacuate to shelter area
- Seal the room

STUDENTS:

- Appropriate hazards and safety strategies

TEACHERS:

- Appropriate hazards and safety strategies
- Take roll, account for students